



Application for Employment

Please type or print clearly. Application for Employment must be completed in full. This company practices equal employment opportunity. We do not discriminate in hiring or employment on the basis of race, color, religion, sex, national origin, age, sexual orientation, gender identity, disability, or status as a disabled or Vietnam era veteran. This form is designed to secure information that is job related; no question in this application form is intended to secure information that will be used for any unlawful or discriminatory purpose. PCSB Bank is an equal opportunity employer.

PERSONAL DATA

First Name: _____ M.I. _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

Email Address: _____

Are you a citizen of the U.S. or can you submit verification of your legal right to work in the U.S.? Yes No

GENERAL INFORMATION

Position Applying For: _____ Salary Requirements: _____ Date Available: _____

Work Status Desired: Full-time Part-time Temporary Summer

If seeking part-time, please list hours available Monday - Saturday: _____

Could you travel if required? Yes No

Have you ever submitted an application for employment here before? Yes No

If yes, when? _____

Have you ever been employed here or with any of our affiliates? Yes No

If yes, when and where? _____

Are you related to anyone currently employed by our organization? Yes No

If yes, please list name(s) and relationship(s) _____

Referral Source (please check all that apply): PCSB Bank Web Branch Newspaper Ad Walk-In Staffing Agency

Government Agency (Iowa Workforce Development) Other Referred by: _____

Section 19 of the FDIA (Federal Deposit Insurance Act) prevents banks and other financial institutions from hiring or employing individuals who have been convicted of, or entered into a pretrial diversion program for, any criminal offense involving dishonesty or breach of trust or money laundering. A conviction does not automatically prevent you from employment.

Have you ever been convicted of or plead guilty to an above offense? Yes No
 If yes, use the space below to provide more information including conviction, sentence and date of occurrence:

EDUCATION

	Name of School	City/State	# of Years Completed	Did you graduate?	Degree Earned	Major
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Diploma <input type="checkbox"/> GED	
College				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Other: _____	
Graduate School				<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Masters <input type="checkbox"/> Other: _____	
Other				<input type="checkbox"/> Yes <input type="checkbox"/> No		

WORK HISTORY

Please list work experience beginning with your most recent job held. Please include at least the past five years, and attach additional sheets if necessary.

Employer Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor Name: _____ May we contact employer? Yes No

Employment Dates (mo/yr): From _____ To _____ Status Full-time Part-time

Salary/Hourly Wage: Starting \$ _____ Final \$ _____ Job Title: _____

Summary of duties: _____

Reason for leaving: _____

Employer Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor Name: _____ May we contact employer? Yes No

Employment Dates (mo/yr): From _____ To _____ Status Full-time Part-time

Salary/Hourly Wage: Starting \$ _____ Final \$ _____ Job Title: _____

Summary of duties: _____

Reason for leaving: _____

Employer Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor Name: _____ May we contact employer? Yes No

Employment Dates (mo/yr): From _____ To _____ Status Full-time Part-time

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Summary of duties: _____

Reason for leaving: _____

Employer Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Supervisor Name: _____ May we contact employer? Yes No

Employment Dates (mo/yr): From _____ To _____ Status Full-time Part-time

Salary/Hourly Wage: Starting \$ _____ Final \$ _____ Job Title: _____

Summary of duties: _____

Reason for leaving: _____

SKILLS

What foreign language(s) do you speak, read and/or write?

Language: _____ Speak Read Write

Language: _____ Speak Read Write

Language: _____ Speak Read Write

Computer software skills (check all that apply and select proficiency 1 = Novice/Beginner, 5 = Advanced/Expert)

MS Word ① ② ③ ④ ⑤

MS Excel ① ② ③ ④ ⑤

MS Outlook ① ② ③ ④ ⑤

Internet ① ② ③ ④ ⑤

Other ① ② ③ ④ ⑤ List software: _____

Use the space below to summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying. Include courses taken in school, present or past positions, skills or special training, educational honors, or other experience you would like to have considered:

PROFESSIONAL REFERENCES

Please provide at least two business or professional references.

Name: _____ Title: _____

Company Name and Address: _____

Phone: _____ Email: _____

Name: _____ Title: _____

Company Name and Address: _____

Phone: _____ Email: _____

Name: _____ Title: _____

Company Name and Address: _____

Phone: _____ Email: _____

SIGNATURE AGREEMENT

PLEASE READ CAREFULLY BEFORE SIGNING.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand that misrepresentation or omission of facts is cause for disqualification from further consideration for hire or for dismissal.

I authorize the references listed in this Application, including personal and employment references, to provide you with all information pertinent to this Application and I release all parties from liability for any damages that may result from the release of any information as a part of the employment verification process. In consideration for the Company's review of this application, I authorize investigation of all statements contained in this application. My cooperation includes authorizing the Company to conduct, when requested, a pre-employment drug screen, and a criminal or credit history investigation. Additionally I authorize the Company, in consideration for the Company's review of this application, to supply employment records, in whole or in part, and in confidence, to any government agency, or other party, with a legal or proper interest.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between the Company and myself for either employment or for the providing of any benefit. No promises regarding employment have been made to me, and I understand that no promise or guarantee is binding upon the Company unless made in writing. Further, I understand that Iowa is an employment-at-will state, as such, my employment may be ended by either me or my employer at any time with or without cause. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company, and that, if employed, my employment is at will and that I have the right to terminate my employment at any time for any reason and that the Company retains the same right.

I understand and agree that upon the event of employment, I will be expected to be candid and cooperate fully with any and all investigative efforts undertaken by the Company to resolve any customer or monetary transactions.

I understand and agree that in accordance with Federal Law, I must provide proof of identity and proof of eligibility to work in this country upon the event of employment.

In the absence of my handwritten signature, I understand that my typewritten name and acknowledgement of the terms of this application, serves as a written signature for the purposes of this application.

I acknowledge that I have read and agree to the conditions of the signature agreement.

Signature: _____ Date: _____